

## **MARIA MATVEEVA**

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**OBJECTIVE:** to routinely exceed the industry standard in sustainability; to become a specialist in several related fields; to combine my passions for outdoor leadership, for creative team work, and for great design.

### **SKILLS**

Adobe Photoshop, Illustrator  
Dreamweaver, BBedit, Flash  
QuarkXPress, InDesign  
Microsoft Office applications  
Hand-code HTML and CSS  
Experience with PHP / server side  
Experience with ActionScript  
PC or Macintosh environment

### **EDUCATION**

B.F.A. in Graphic Design, 2006  
University of Maryland - U.M.B.C.

### **CAPABILITIES**

Managing tight deadlines for multiple clients  
Leading web, print projects from start to finish  
Pre-press and file preparation  
Web usability compliance, W3C  
Presentation skills constantly updated  
(teaching workshops, client communication)

### **RECENT EXPERIENCE**

#### **Freelance Designer | typebalance.com | Fall 2006 - Present**

Design personal and business websites, promotional materials and information graphics for diverse clients, including Visionmark Communication, Pixel Workshop, The Book Thing of Baltimore, University of Maryland Baltimore County.

#### **Graphic Designer | Pixel Workshop, Inc. | Columbia, MD | Summer 2006 - Present**

Design medical information graphics for an interactive web course The Face of Osteoporosis. Tasks include research, project resource management and Flash scripting.

#### **Web Design Intern | UMBC Imaging Research Center | Baltimore, MD | Spring 2006**

Created and maintained the Flash website for the U.M.B.C. Imaging Research Center Artist-In-Residence, Kevin "KAL" Kallaugher.